



MEMORANDUM

Agenda Item No. 11(A)(13)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: February 7, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively authorizing
in-kind services for the October 29,
2011 "Hispanic Heritage Festival"
event

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Barbara J. Jordan.

R. A. Cuevas, Jr.
County Attorney

RAC/cp



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: February 7, 2012

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(13)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A) (13)
2-7-12

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION, AND OPEN SPACES DEPARTMENT AND PUBLIC WORKS AND WASTE MANAGEMENT DEPARTMENT FOR THE OCTOBER 29, 2011 "HISPANIC HERITAGE FESTIVAL" EVENT SPONSORED BY ASPIRA OF FLORIDA, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$5,475.13 TO BE FUNDED FROM THE DISTRICT 1 FY 2011-12 IN-KIND RESERVE FUND

WHEREAS, Aspira of Florida, Inc., has requested in-kind services from the Parks, Recreation, and Open Spaces Department and the Public Works and Waste Management Department for the October 29, 2011 "Hispanic Heritage Festival" event in an amount not to exceed \$5,475.13 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "Hispanic Heritage Festival" is to, among other things, celebrate Hispanic heritage, culture, music, dance and art; and

WHEREAS, Aspira of Florida, Inc., is a not-for-profit organization; and

WHEREAS, the "Hispanic Heritage Festival" event is a district event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$5,475.13 of the in-kind services shall be funded from the District 1 FY 2011-12 In-Kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation, and Open Spaces Department and the Public Works and Waste Management Department for the October 29, 2011 "Hispanic Heritage Festival" event sponsored by Aspira of Florida, Inc., in an amount not to exceed \$5,475.13 to be funded from the District 1 FY 2011-12 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Barbara J. Jordan. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Lynda Bell
Esteban L. Bovo, Jr.	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 7th of February, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☒ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event Barbara J. Jordan

1. Full legal name of the requesting organization: Aspira of Florida Inc.

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt
- ☐ For-Profit
- ☐ Local Government or Public Entity
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):
Mairennay Alexis 305-474-3011 813-453-1280

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Open Large Stage 24x40,
Medium Sound System, Power Distribution Panel, Technician,
Generator 75kw, Solid waste 22 60 carts, 8 garbage &
2 recycling bins, garbage collection service, Acadia Park rental.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____

District 1 Hispanic Heritage Festival
Saturday, October 29 1-5 pm
Acadia Park - 5351 NW 195 Drive
FREE Event to Commemorate Hispanic Heritage
Educate Community on hispanic culture,
similarities & differences. Music, Dance, Food, art,
Information and Children's activities

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☒ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): District 1, Acadia
Park - 5351 NW 195 Drive

8. Description of regional or local impact: _____

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____

Set up 8am, organizations arrival 12 noon, event
begins 1pm, breakdown of equipment 5pm

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Acadia Park is an open park w/ adjacent parking lot (from Charles W. Ryche Elem) used for patrons & visitors.

11. Expected number of participants and estimated attendance (per day, if applicable): 200-300 in attendance throughout the afternoon

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Budget is 9,000 for advertising, equipment rental, & materials/decoration purchases.

I hereby certify that all the statements made in this application are true and correct.

Andre Razi
Signature of Authorized Representative

10/5/11
Date

Gonzalez-Cao, Vivian (OMB)

From: Mendez, Mairennny (DIST1)
Sent: Tuesday, November 01, 2011 4:10 PM
To: Gonzalez-Cao, Vivian (OMB)
Cc: Hawkins, Ryan (DIST1)
Subject: Office of Commissioner Jordan- Hispanic Heritage Festival

Importance: High

Hi Vivian

Per our conversation this afternoon, below are the charges related to the Hispanic Heritage Festival. All items have already been included in our in-kind application. Currently, our office has still not approved the in-kind that reads \$1,074 towards the HHF, so changes can still be made at this point.

Hispanic Heritage Festival 2011 TOTAL: \$5,475.13

BREAKDOWN

Parks equipment rentals October 8, 2011: \$975.00

The Hispanic Heritage Festival which was originally scheduled for October 8, 2011, had a cancellation Fee of \$975.00.

Parks equipment rentals October 29, 2011: \$3,390

Stage 24' x 40' = \$790.00
Medium Sound System/Technician = \$1,900.00
Generator = \$600.00
Power Distribution Panel = \$100.00

Parks Facility Rental: \$619.14

Facility usage \$273.00

Staff Reimbursement \$346.14 (12.82/Hr 3 Staff @ 9 hours (8Am-6Pm) 1 Hour lunch break)

Solid Waste Services: \$490.99

\$490.99

∞



Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077550279
Nov. 12, 2008 LTR 4168C 0
59-2105537 000000 00 000
00019354
BODC: TE

ASPIRA OF FLORIDA INC
4100 NE 2ND AVE STE 302
MIAMI FL 33137-3525774

004942

Employer Identification Number: 59-2105537
Person to Contact: Sophia Brown
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Oct. 06, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in December 1982, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Cindy Westcott
Manager, EO Determinations

Memorandum



Date: February 7, 2012

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez".

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by a not-for-profit organization, Aspira of Florida, Inc., for their "Hispanic Heritage Festival" event held on October 29, 2011.

In-kind services have been requested in an amount not to exceed \$4,984 from the Parks, Recreation, and Open Spaces Department for the use of the Arcadia Park, a 24' X 40' stage, a medium sound system, a generator, and a power distribution panel; and \$491 from the Public Works and Waste Management Department for garbage collection. This event will be funded from the District 1 FY 2011-12 in-kind reserve fund.

A handwritten signature in black ink, appearing to read "Deputy Mayor".

Deputy Mayor

Inkind011039